

ST LEVAN PARISH COUNCIL

Chairman - Councillor Mr Simon Studer, Bosistow Farm, St Levan. Tel: 01736 871551

Locum Clerk: Jodie Ellis - 07855774357

email: stlevanpc@btinternet.com

stlevanparishcouncil.org.uk

Dear Councillor

You are hereby summoned to attend the Ordinary Parish Council Meeting which will be held in the Pavilion, Trethewey, on Tuesday 10th September 2024 at 7.00pm, to transact the business in the following agenda.

Yours faithfully

JLE

Jodie Ellis – Clerk.

AGENDA

1. **Apologies** – To receive apologies for absence
2. **Declarations of Interest** – To receive declarations of interest in accordance with the agenda
3. **Public Speaking** – To receive information and comments from the public
4. **Councillor Comments** – To receive any comments from councillors
5. **Report from Divisional Member**
6. **Minutes of previous meeting** – To approve the minutes of the meetings held on the 23rd July 2024.
7. **Parking on land in Porthcurno** – To receive any further progress on this matter
8. **Public Toilets**
 - To discuss any matters that have arisen.
 - To discuss making a donation to the Hall Family for running the toilets.
9. **Highways and Footpaths**
 - LMP / SWCP – to receive any reports or issues
 - Emergency Telephone at Porth Chapel
 - Mansells Hill
 - Any issues that have arisen
10. **Fencing near playing fields at Little Trethewey** – to discuss request to have an advertisement sign for the museum on the fencing.
11. **Planning**
 - **Planning Applications**
PA24/05506 - Higher Bosistow St Levan Penzance Cornwall - Replacement Roof Covering & Associated Works.
12. **Land by the war memorial** – To look at options in purchasing the piece of land for the community.
13. **Notice Boards** – To agree Councillors to place notices in notice boards for meetings.
14. **Clerk Post** – To discuss particulars for job advert
15. **Finance**
 - To agree the following payments, including re-issuing of payments from July's meeting that Barclays rejected.
Gloveman Supplies Ltd – Public Toilet supplies - £233.70
Gallagher – Insurance premium for the year - £953.07
British Gas - Treen public toilets – Direct Debit - £48.53
Jodie Ellis -Locum Clerk – salary 17th July to 03rd September £685.80 plus £950 rejected from July.
 - Banking – to discuss current banking arrangements and update on transfer to Unity Bank.
 - Laptop – update on purchasing a parish council laptop.
16. **Reports from External Meetings and Correspondence**

17. **Playground**

- To confirm the duty, discuss any equipment repairs and any other matters

18. **Financial Regulations** – To approve and adopt Financial Regulations

19. **Standing Orders** – To approve and adopt Standing orders

20. **Items for next month's agenda** - To agree any additional items to be included on the next month's agenda

21. **Date of next meeting** - To confirm the date of the next meeting as Tuesday 8th October 2024 at 7pm in the Pavilion, Trethewey.

NB – Agenda item 14 - It may be resolved under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) to exclude the public from the meeting because of the nature of the business to be discussed.